

# How to register for access to your account on Fidelity NetBenefits®

If you have previously registered with Fidelity.com or NetBenefits®, you do not need to register again. Use your existing username and password to access your new account.

If you have not yet registered, use the instructions below to help you set up your workplace savings account on NetBenefits.

## New user registration

*During the new user registration process, you may be asked to take an additional security step to help us authenticate your account.*

### 1 Verify your identity

Enter information in the following required fields:

- Your first and last name
- Your date of birth
- Last four digits of your Social Security number (SSN)

Select the **Continue** button.

### 2 Provide your contact information

Enter information in the following required fields:

- Personal email
- Phone type
- Personal info (SSN, phone #, DOB)
- Read our electronic disclosure

Select the **Continue** button.

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**Fidelity NetBenefits®**

### Verify your identity

Let's confirm some basic information about your account.

Your name

First name  Last name

Date of birth

Month  Day  Year

Month/dd/yyyy

Last 4 of SSN

**2**

### Required Contact Information

Help protect your account. Accurate contact information is how we alert you – and help stop – fraudulent activity.

Contact preferences can be changed on your Profile Page after registration.

Alternatively, you may enroll in your plan or access your existing account by calling a customer service representative.

Personal email

Phone type

Phone number

### Electronic Disclosure

You agree to conduct business with Fidelity electronically and to electronic delivery of all documents and communications for all your Fidelity accounts as detailed in the [Electronic Delivery Agreement](#). You consent to Fidelity's use of your email and/or mobile number to message, call or text you to help secure your account, provide transactional alerts, and deliver other communications. Message and data rates apply; frequency may vary. For help with texts, reply HELP. To opt-out of texts, log onto NetBenefits.com or reply STOP. If you choose not to provide an e-mail address and mobile phone number, you may click the 'Cancel' button to end the registration process. You may enroll in your plan or access your existing account by calling a customer service representative.

For illustrative purposes only.



### 3 Set up your username

We require that you create a unique username.

- Use 8–15 characters, including at least two letters.

You may **not** use:

- Special characters or symbols
- Sequences (e.g., 12345 or 11111)
- Personal info (SSN, phone #, DOB)

### 4 Create a password

Your password protects your account from unauthorized users.

- Use 6–20 characters
- Use at least one number
- Letters are case sensitive

You may **not** use:

- Special characters except for "#&\*<>{}'[]"
- Sequences (e.g., 12345 or 11111)
- Personal info (SSN, phone #, DOB)
- A password you've used before

After confirming your password, select **Continue**.

### 5 New user registration confirmed

You have successfully registered. If you have other accounts through Fidelity.com or NetBenefits, your new login information applies to these accounts, as well as to accessing your account by phone.

The screenshot shows a registration form titled "Register now". It has two main sections: "Create a username" and "Create a password".

**Create a username:** There is a text input field. To its right, a list of validation rules is shown: a red 'X' for "Use 8 to 15 letters and/or numbers" (which is crossed out), and green checkmarks for "If your username is between 9 and 11 characters in length, it must contain at least two letters.", "No symbols, punctuation marks, or spaces (e.g., #,@,/,\*,-.)", and "No sequences (e.g. 12345 or 111)". A link "See more guidelines" is below.

**Create a password:** There is a text input field with a toggle icon. Below it, "Password strength: Letters are case-sensitive." is shown. The validation rules are: red 'X' for "6 - 20 characters", "Upper and lower case letters", and "At least one number"; a red 'X' for "Special characters except for # & \* < > ( ) ' [ ]"; and a green checkmark for "No sequences (e.g. 12345 or 111)". A link "See more guidelines" is below.

At the bottom, there is a "Confirm your password" text input field with a toggle icon, and two buttons: "Cancel" and "Continue".

The screenshot shows a confirmation screen titled "5 You have successfully registered". It displays the message "Your new username is: testuser250" and a blue "Continue" button.

For illustrative purposes only.

Fidelity uses the contact information you provide to send you important communications about your benefits, as well as timely service-related and legal notifications, including messages about educational and new service offerings.

*Please be assured that this information is used only to communicate with you regarding your benefits with Fidelity and will not be shared with any other parties. Fidelity Investments has always been committed to maintaining the confidentiality, integrity, and security of personal information entrusted to us by current and prospective customers.*

## 6 Begin using NetBenefits

After you log in with your new account username and password, and update your email address, email preferences, and mobile phone number, you can:

- Enroll in your plan, if you haven't already
- Check your account balances
- Update how much you set aside to save from your paycheck
- Make changes to your investments
- Plan for important financial goals, such as saving for retirement, college, and other personal goals (e.g., buying a home)
- Access educational resources to improve your financial know-how on a wide range of topics (Social Security, loans, budgeting, etc.)

**Need help setting up your account?  
Call your Plan's toll-free number.**

**Fidelity** NetBenefits®

Welcome

U.S. Employees    Outside U.S. Employees

Username

Password

Remember Me    [Forgot login?](#)

**Log In**

[Register as a new user](#) | [FAQs](#)

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